



when parents need time out...

Family Agreement Form

Time Out Sitters is a referral agency for sitters and clients. The agency markets and advertises for sitters and clients to mutually benefit each party by meeting a childcare need and providing referrals to independent contractors to meet that need. By using services rendered through Time Out Sitters, LLC, I understand and agree to the following guidelines:

1. I understand that sitters are independent contractors, not employees. I understand that Time Out Sitters has conducted a thorough interview, background check and reference check and independent contractors have signed an agreement of conduct and service; however, Time Out Sitters is NOT responsible or liable for the sitter's behavior at anytime.
2. I will treat the independent contractors with dignity and respect at all times.
3. I will provide specific instructions on how to take care of the children (i.e. discipline, meals, bath, bedtime, medication, how to handle emergencies such as injuries, etc), important information (names of children, home address and phone number, emergency contacts, etc.), and a number where I can be reached while I am out.
4. I will give an estimated time of return and will make every effort to return within 30-45 minutes of the anticipated time. If I am going to be significantly later than the estimated time, I will call the independent contractors to inform him/her of this change in time (i.e. 30+ minutes).
5. I will call at least 24-hours before a scheduled job if I need to cancel. If I cancel with less than 24 hours remaining, there will be a \$33 cancellation fee to be given to the independent contractors to compensate him/her for the time that he/she had committed. This fee may be waived by Time Out Sitters depending upon the circumstances.
6. If my child is sick, I will notify the independent contractor and give him/her the option of whether or not he/she wants to come.
7. In order for a job to be worthwhile, there will be a 3-hour minimum requirement per job.
8. I will pay the independent contractor according to the number of hours he/she sat, starting from the time he/she arrives at my home.
9. If I am dissatisfied with the performance of an independent contractor, I will first discuss it directly with him/her. I will also notify Time Out Sitters by filling out an evaluation form which will alert Time Out Sitters of the problem. If an independent contractor gets 2 negative evaluations, he/she will no longer be associated with Time Out Sitters.
10. I understand that the success of Time Out Sitters is based upon using the services rendered honestly and appropriately, therefore I will NOT share independent contractor contact information with others.
11. I will schedule all sits for an independent contractor through Time Out Sitters.
12. I understand that the independent contractors have been nationally background and sex offender checked and do have references on file which can be viewed by request.
13. If I choose to allow an independent contractor to drive my child(ren), I will NOT hold Time Out Sitters responsible in the unlikely event that an accident occurs.
14. If the independent contractor drives the child(ren), I will pay additional monies to the contractor for gas. This amount will be decided upon between the client and the independent contractor.
15. I will NOT hold Time Out Sitters responsible for situations that may occur while an independent contractor is in my home.

My signature verifies that I have read, agree with, and am committed to adhering to each of the above guidelines. Failure to do so will result in my being unable to use Time Out Sitters in the future and may result in a breach of contract claim against client.

Signature: _____
(Please sign using blue or black ink)

Date: _____

*Please e-mail this to me as an attachment at leslie@timeoutsitters.com or you may mail it to 13518 Orchard Ridge, San Antonio, TX 78231. Please print a copy for yourself as well.